



Service requests

how to axiis

Start a service request *online*

With just a few easy steps you can submit a request for building service. Log into **axiis** online axiistenantapp.com with your personalized username and password to begin the process.

1. Locate the **Workplace Resource** section on the home screen

2. Tap the **Service requests** button

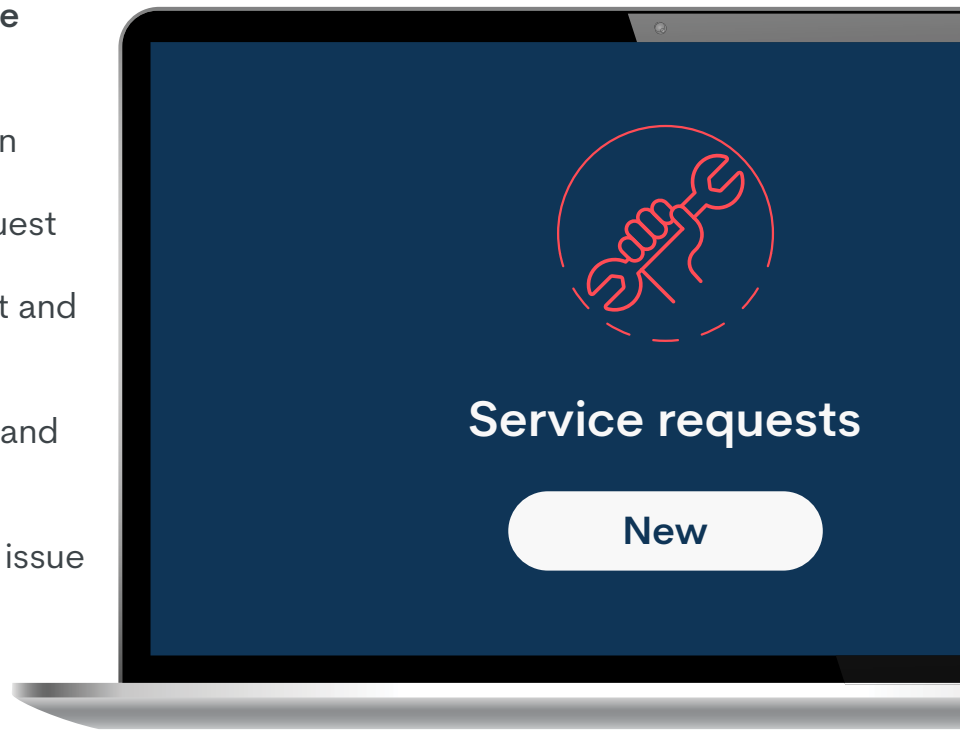
3. Click **New** to submit a new request

4. Fill out all the necessary contact and building information fields

5. Select your **Request Category** and **Request Type** items

6. Write a short description of the issue

7. Press **Submit Request**



If you have any questions, click on **Contact Management Office** in the **Service Request** page to submit your query.



Brookfield
Properties